

ZUMBAHLEN, EYTH, SURRETT, FOOTE & FLYNN, LTD

Certified Public Accountants

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ILLINOIS SOCIETY OF CPA
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Bookkeeper

Our firm has a Full Time Bookkeeper position available in our Client Service Department. Knowledge of bookkeeping and payroll reporting required. Should have strong interpersonal, communication and research skills. Experience with QuickBooks, a plus.

- Payroll / Payroll Reports
- Sales Tax Reports
- Month End Reports For Clients
- Consulting

Benefits include health and life insurance, 401K and Section 125 plans. Please send resume and salary requirements to Zumbahlen, Eyth, Surrett, Foote & Flynn, Ltd., 1395 Lincoln Avenue, Jacksonville, IL 62650 or e-mail to jhammers@zescpa.com